

Applicant Name:		
Passport Number:		
Email Address:		Phone no:
VLN: (Office use only)		

The visa application checklist helps you check that you have included all of the necessary documentation required by the Department of Immigration and Border Protection (DIBP) to process your visa application.

**How to use this checklist**

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.
3. Include this completed checklist when you lodge your visa application form and all necessary documentation.

**Other important information**

Please be aware that the decision on your visa application may be based on the information and documentation that you include at the time of lodgment. You may be asked to provide information in addition to that provided in your application. If this is the case, you will be given a date by which you will have to provide the information.

The provision of false or misleading information or documents may have an adverse effect on the outcome of the application and will delay processing.

**Delivery and courier charges**

You are responsible for all costs of delivering information to the Australian Embassy in Beirut by mail or courier, including any additional information that may be requested by the Embassy. If you give additional information to the Australian Visa Application Centre, you may be charged a courier fee for delivery to the Embassy.

**For more information**

See the DIBP website <http://www.immi.gov.au/Visas/Pages/309-100.aspx> for more information on this visa.

Please ensure the latest versions of the application forms are used. See: <http://www.immi.gov.au/allforms/application-forms/>

The Visa Application Charge will not be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

You must provide original documents and a photocopy of each document that you submit. We will keep the copies and return the original documents to you with your notification. All documents must be authenticated by the relevant Ministries. Documents not in English must be accompanied by accredited English translations.

Complete this checklist and attach all documentation – in the order provided below. The checklist should be placed to the front of your application.

NECESSARY VISA APPLICATION REQUIREMENTS	Tick the documents you are submitting	Official use only
<b>Forms and Fees</b>		
A completed and signed <b>Form 47SP</b> - <i>Application for migration to Australia by a partner</i> The form must be signed in all the relevant places and each person included in the form, who is aged 18 years or over and migrating with you, must sign the Australian values statement.	<input type="checkbox"/>	<input type="checkbox"/>
A completed and signed <b>Form 40SP</b> - <i>Sponsorship for a partner to migrate to Australia</i> This form should be completed and signed by your sponsor.	<input type="checkbox"/>	<input type="checkbox"/>
<b>If applicable:</b> A completed and signed Form 47A - <i>Details of child or other dependent family member aged 18 years or over</i> . Include details of all children whether or not they are migrating with you.	<input type="checkbox"/>	<input type="checkbox"/>

A completed and signed <b>Form 80 – Personal particulars for character assessment</b> from each applicant aged 16 years or older. Applicants must list <b>full</b> details of all addresses that they have lived at for 12 months or more during the last 10 years and provide <b>full</b> details of all employment and / or education since leaving school. If you believe a question is not relevant write “not applicable” and explain why.	<input type="checkbox"/>	<input type="checkbox"/>
Payment of the Australian Government Visa Application Charge <b>OR</b> if the Visa Application Charge has been paid at a DIBP office in Australia, a copy of the receipt.	<input type="checkbox"/>	<input type="checkbox"/>
Whichever is applicable, a completed and signed: <b>Form 956 - Advice by a Migration Agent/exempt person of providing immigration assistance</b> or <b>Form 956A - Appointment or Withdrawal of Authorised Recipient</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Personal documents – Applicant/s</b>		
A valid passport for you and accompanying family members plus any recent expired passports, showing any previous travel or visas. Note: your passport must have at least six months left before the expiry date.	<input type="checkbox"/>	<input type="checkbox"/>
Four recent passport-sized photographs, no more than 6 months old, of you and any migrating dependents travelling with you. Print the name of the person on the back of each photograph.	<input type="checkbox"/>	<input type="checkbox"/>
If you and your partner or any other migrating dependents included in your application are married, the official marriage certificate(s) (issued by the Ministry of Interior and Municipalities). <b>If either of the parties were under the age of 18 years at the time of the marriage, we recommend that you contact the Beirut office to discuss your case prior to lodgement.</b>	<input type="checkbox"/>	<input type="checkbox"/>
If you, your partner or any other migrating dependents included in your application has been permanently separated, divorced, widowed or previously married, a statutory declaration/separation certificate, divorce decree absolute, death certificate of the deceased partner or marriage certificate (as appropriate).	<input type="checkbox"/>	<input type="checkbox"/>
If you, your partner or any other migrating dependents included in your application has changed his or her name (for example by marriage or deed poll), evidence of the name change.	<input type="checkbox"/>	<input type="checkbox"/>
An Individual Census	<input type="checkbox"/>	<input type="checkbox"/>
A Family Census showing your family composition. A Family Census showing the main applicant and sponsor as a married couple.	<input type="checkbox"/>	<input type="checkbox"/>
Documents to verify custody and access arrangements, for children under 18 years of age unless it is the child of you and your partner. If relevant, <b>Form 1229</b> should be completed.	<input type="checkbox"/>	<input type="checkbox"/>
If there are migrating dependents 18 years of age or over, evidence that they are financially dependent on the primary applicant for the basic needs of food, shelter and clothing, and how long this support has been provided. Evidence may include bank statements, money transfers, rent receipts etc. <b>See:</b> Evidence of dependency: <a href="http://www.immi.gov.au/Visas/Pages/300.aspx">http://www.immi.gov.au/Visas/Pages/300.aspx</a> <a href="http://www.immi.gov.au/Visas/Pages/309-100.aspx">http://www.immi.gov.au/Visas/Pages/309-100.aspx</a>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence that your relationship with your partner is genuine and continuing. This may include, but is not limited to: ➤ Evidence that you and your partner share <b>financial commitments and responsibilities</b> (e.g. joint ownership of assets, sharing of finances/bills/expenses, joint loans, bank accounts, legal commitments that you and your partner have undertaken as a couple etc.). ➤ Evidence that you and your partner share <b>responsibilities within your household</b> (e.g. joint utilities accounts, joint responsibilities for children, correspondence addressed to you both at the same address, evidence attesting to your living arrangements etc.). ➤ Evidence demonstrating how your relationship is seen by your friends and family (e.g. evidence that you and your partner are generally <b>accepted as a couple socially</b> , joint invitations, outings/ travel together, photos, statutory declarations from friends and relatives who know you as a couple, evidence of joint participation in cultural/social/other activities etc.). ➤ Evidence demonstrating the <b>mutual commitment</b> between you and your partner (e.g. correspondence/email communication and itemised phone accounts to show	<input type="checkbox"/>	<input type="checkbox"/>

that contact was maintained during periods of separation etc).		
<p><b>See:</b> Evidence of a genuine and continuing relationship:  <a href="http://www.immi.gov.au/Visas/Pages/300.aspx">http://www.immi.gov.au/Visas/Pages/300.aspx</a>  <a href="http://www.immi.gov.au/Visas/Pages/309-100.aspx">http://www.immi.gov.au/Visas/Pages/309-100.aspx</a></p>		
<p><b>Form 888 - Statutory declaration by a supporting witness relating to a partner visa application</b></p> <p>At least two statutory declarations, preferably from individuals who are Australian citizens or permanent residents and who have personal knowledge of your partner relationship (such as relatives or friends) and support your claim that the relationship is genuine and continuing.</p>	<input type="checkbox"/>	<input type="checkbox"/>
Signed, written statements from you and from your partner detailing the history of your relationship (for example when and how you met, when you became engaged, joint activities, significant events in the relationship) and your future plans together.	<input type="checkbox"/>	<input type="checkbox"/>
Penal certificate from countries where the applicant has resided for 12 months or more during the last 10 years (applicable to applicants 17 years old or over).	<input type="checkbox"/>	<input type="checkbox"/>
<p>If you are applying on de facto grounds (not legally married):</p> <p>Evidence that your de facto relationship has existed for the entire 12 months before lodging this application, that you are both aged 18 years or over at the time you lodge this application and (if applicable) evidence that your relationship is registered under a prescribed law of an Australian state or territory.</p>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Personal documents - Sponsor</b>		
Two recent passport-size photographs of the sponsor. These should be of the head and shoulders only, and should show the person facing the camera and against a plain background and should not be digitally altered.	<input type="checkbox"/>	<input type="checkbox"/>
<p>Evidence that your sponsor is an Australian citizen, Australian permanent resident or eligible New Zealand citizen, such as:</p> <ul style="list-style-type: none"> <li>• Australian passport or foreign passport containing evidence of permanent residence</li> <li>• evidence that your sponsor usually resides in Australia</li> <li>• For New Zealand citizens; evidence of length of residence in Australia and of continuing links with Australia.</li> </ul> <p><b>See:</b> Sponsor Eligibility:  <a href="http://www.immi.gov.au/Visas/Pages/300.aspx">http://www.immi.gov.au/Visas/Pages/300.aspx</a>  <a href="http://www.immi.gov.au/Visas/Pages/309-100.aspx">http://www.immi.gov.au/Visas/Pages/309-100.aspx</a></p>	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>If applicable:</b></p> <p>A statement from your sponsor regarding any previous sponsorship. The statement must specify the dates of lodgment of any sponsorship or nominations (including any current sponsorship or nomination), maintenance guarantees or Assurances of Support.</p> <p><b>See:</b> Fact Sheet 34 Assurance of Support:  <a href="http://www.immi.gov.au/media/fact-sheets/34aos.htm">http://www.immi.gov.au/media/fact-sheets/34aos.htm</a></p>	<input type="checkbox"/>	<input type="checkbox"/>
<p>If there is a child under 18 years of age included in the application, the sponsor must provide the following:</p> <ul style="list-style-type: none"> <li>• An AFP (Australian Federal Police) National Police Check, if the sponsor has lived in for more than 12 months or more (cumulatively and continuously) in Australia since turning 16 years of age.</li> <li>• Police certificates from each country in which the sponsor has lived in for more than 12 months or more (cumulatively and continuously) in the last 10 years since turning 16 years of age. Do not arrange for police certificates until we ask you to.</li> </ul> <p><b>See:</b>  AFP (Australian Federal Police) National <u>P</u>olice Checks:  <a href="http://www.afp.gov.au/what-we-do/police-checks/national-police-checks.aspx">http://www.afp.gov.au/what-we-do/police-checks/national-police-checks.aspx</a>  Sponsor Eligibility:  <a href="http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility-sponsor.htm">http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility-sponsor.htm</a>  Character Requirements Penal Clearance Certificates :  <a href="http://www.immi.gov.au/allforms/character-requirements/character-penal.pdf">http://www.immi.gov.au/allforms/character-requirements/character-penal.pdf</a></p>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Health Requirement – Applicant</b>		
<p>Evidence of polio vaccination</p> <p>If you have spent 28 days or longer since 5 May 2014, in any of the countries listed below, or in any combination of those countries, you should provide your current certificate of vaccination against Polio.</p> <p>Countries: Afghanistan, Cameroon, Equatorial Guinea, Ethiopia, Iraq, Israel, Nigeria, Pakistan, Somalia, Syria</p>	<input type="checkbox"/>	<input type="checkbox"/>

I hereby acknowledge that:

I have provided all necessary documentation for a decision to be made on my visa application.

or

I have not provided all the information requested on this checklist and I am aware that a decision may be made based on the information I have provided.

I also acknowledge that I am responsible for any related mail, courier and document handling charges, including cost for providing any additional information that may be requested by DIBP.

Applicant name:

.....

Signature:

.....

Date:

...../...../.....

*Visa Application Centre Use Only*

*Processing officer name:*

*Processing officer signature*